**Melanie R. Forte**

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EDUCATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**College of the Holy Cross**, Worcester, MA May 2013

*Bachelor of Arts, Psychology*

**RELAY Graduate School of Education**, New York, NY May 2017

*Principal’s Fellowship*

TEACHING EXPERIENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**English Language Arts Teacher***, Henderson Collegiate Charter School*, Henderson, NC Fall 2013-Spring 2016

* Designed and taught 7th grade ELA content to 100 students from predominantly low socio-economic status, which resulted in students earning 89% proficiency on state test in 2015-2016 school year
* Tutored students weekly after school to address high-priority skills for most emerging students in order to ensure mastery of skills for all students
* Designed highly engaging and rigorous college preparatory lessons while teaching 6th grade ELA during 2013-2014 and 2014-2015 school years, which resulted in students earning 82% proficiency on state test in 2014-2015 school year (outperforming local district average of 39.6% and statewide average of 57.2%)

**Lead Reading Teacher, Summer Enrichment Program,** *Henderson Collegiate Charter School*, Henderson, NC Summer 2014

* Re-taught essential reading skills to school’s most emerging 4th and 5th grade students for one month in order to improve students’ reading skills in order to ensure mastery of these skills in upcoming school year
* Modeled effective lesson facilitation for first year teachers to observe and replicate lessons
* Mentored first year teachers by conducting classroom observations and providing instructional feedback on lesson facilitation

LEADERSHIP EXPERIENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reading Department Chair** *Henderson Collegiate,* Henderson, NC 2016-Present

* Manage and lead a team of 6 reading teachers to implement a sound English Language Arts curriculum
* Serve as a member of the school’s Instructional Coach’s team to plan school-wide rigor mechanisms and monitor the ELA curriculum

**Grade Level Chairperson***, Henderson Collegiate,* Henderson, NC 2015-Present

* Manage and lead a team of five other teachers to implement a sound cultural curriculum and discipline system for 100 students
* Serve as a member of the school’s leadership team to plan school-wide programs and monitor school culture

**Head Coach, Track and Field Team***, Henderson Collegiate,* Henderson, NC Spring 2015 & 2016 Seasons

* Collaborated with other coaches to plan and lead team through rigorous practices four times a week
* Co-created first Track and Field for 7th and 8th graders at Henderson Collegiate (2015)
* Led student-athletes to achieve 1st place at the conference championships (2015)

**Head Coach, Cross Country Team***, Henderson Collegiate,* Henderson, NC Fall 2014 & 2016 Seasons

* Co-created first Cross Country team for 7th and 8th graders at Henderson Collegiate
* Collaborated with other coach to plan and lead team through rigorous practices four times a week
* Led 100% of cross-country athletes showed growth in performances from the season’s first track meet to the last

**Captain of NCAA Division I Varsity Track and Field Team***,* Worcester, MA Fall 2012-Spring 2013

* Led teammates through weekly track meets and daily team workouts
* Collaborated with co-captains and coaches to plan volunteering events, team trips, etc.
* Member of 4x100m relay team that set a new school record in 2012, then re-set the record in the 2013 season

**Big Brothers Big Sisters Liaison**, *Big Brothers Big Sisters,* Worcester, MA Fall 2011-Spring 2013

* Collaborated with Big Brothers Big Sisters coordinator for Holy Cross to co-facilitate major events for Big Brothers Big Sisters of Holy Cross
* Organized meetings and scheduled carpooling between the Track and Field team and BBBS
* Mentored middle school student at Grafton Street Elementary school once a week

**Member,** *Holy Cross Leadership Academy*, Worcester, MA Fall 2011-Spring 2013

* Participated in meetings in the Leadership 360 group, the program’s highest level
* Practiced leadership skills at various 60-minute workshops throughout the year
* Mastered a variety of skills needed to be effective vocal leader
* Selected as one of three student-athletes in entire college to receive Leader of Distinction honor, Fall 2012

SERVICE EXPERIENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Corps Member**, *Teach For America,* Eastern North Carolina Summer 2013-Present

* Participated in various professional development workshops in order to learn successful instructional practices as well as increase cultural awareness in order to validate diverse student cultures

**Intern***, AIDS Project Worcester*, Worcester, MA Spring 2013

* Assisted in teaching an English class to Worcester’s HIV+ Latino community
* Attended support groups for HIV+ clients of AIDS Project Worcester
* Coordinated between the agency’s project manager and the College of the Holy Cross community to plan events

that offered support to people affected by HIV/AIDS

**Coach***, Let’s Get Ready*, Worcester, MA Summer 2012

* Coached verbal section of SAT exam to class of students from low socio-economic status once a week
* Mentored students and provided advice in regards to their home life and future education

**Member**, *HC For a Cure,* Worcester, MA Fall 2010 – Spring 2013

* Planned and participated in events that raised money for different organizations (ex. SHAPE) that

support breast cancer research and medicine

COLLEGE CAMPUS ACTIVITIES\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Research Assistant**, *The College of the Holy Cross,* Worcester, MA Spring 2012-Spring 2013

* Collaborated with members of Developmental Lab to design an experiment
* Collected data from various children ages 5-9 at elementary schools in Worcester, MA
* Analyzed and presented findings in Holy Cross’s Spring Colloquium

ATHLETIC ACCOMPLISHMENTS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Set Women’s 4x100m relay record with three other relay teammates Spring 2013
* Placed 1st at Patriot League Outdoor Championships as member of Women’s 4x100m relay team Spring 2010
* Received Rookie of the Year award for Holy Cross Women’s Track and Field Team Spring 2010